How to Apply to the Prerequisite Certification Program (PCP) in the University of Hawai‘i Department of Communication Sciences and Disorders

**International Students**
- For a more detailed description, visit http://manoa.hawaii.edu/csd/students/prospective-pcp-students/how-to-apply-pcp/pcp-registration-non-uh-students/
- Complete CSD application form and email it to Keith Yamase (keithy@hawaii.edu).
- International students must prove English Proficiency. Please submit one of the following with your application:
  1. Test scores for the Test of English as a Foreign Language (TOEFL) with a composite score of 500+ (paper-based), 61+ (internet), or 173+ (computer-based) taken within the last two years.
  2. Submit test scores for the UH Mānoa English Language Institute (ELI) placement examination indicating that you qualified for enrollment.
  3. An overall score of 5.0 on the International Language Testing System (IELTS) taken within the last two years.
  4. Other documents (see http://www.outreach.hawaii.edu/myuh/apply.asp for details)
- Follow the “Non UH Students” track.
- For deadlines, please see http://www.outreach.hawaii.edu/myuh/apply.asp

**Current UH System Students**
- For a more detailed description, visit http://manoa.hawaii.edu/csd/students/prospective-pcp-students/how-to-apply-pcp/pcp-registration-current-uh-students/
- Complete CSD application form and email it to Keith Yamase (keithy@hawaii.edu).
- Log into MyUH. Under the “Home” tab click on “Add/Drop Courses.”
- Select “Fall Extension”, “Spring Extension”, “Summer”, or “Summer Extension” if you select the wrong term you will not be able to register.
- Select University of Hawai‘i at Mānoa as the institution and enter 4 or 5 digit CRN and submit changes OR enter Communication Sciences and Disorders as the department and select desired courses from the course menu before submitting changes.
- Contact the course instructor if there are any registration errors
- Scroll to the bottom of the registration page and select “View My Charges/Make a Payment.” Submit payment to finalize the registration process.
- For deadlines, please see http://www.outreach.hawaii.edu/myuh/apply.asp

**Non UH Students**
- For a more detailed description, visit http://manoa.hawaii.edu/csd/students/prospective-pcp-students/how-to-apply-pcp/pcp-registration-international-students/
- Complete CSD application form and email it to Keith Yamase (keithy@hawaii.edu).
- Complete UHM – Outreach College application and send to Outreach College, University of Hawai‘i at Mānoa.
  - USPS 2440 Campus Rd., Box 447 Honolulu, HI, 96822
  - Express Mail 2425 Campus Rd. Sinclair Library Room 301 Honolulu, HI, 96822
  - FAX (808) 956-3752
- Once accepted, create/activate UH username and password at www.hawaii.edu/account (Get UH username! and complete form).
- Once your username is activated follow the Current UH student track to complete registration.
- For deadlines, please see http://www.outreach.hawaii.edu/myuh/apply.asp